

### Parent/Carer Forum Minutes

Term 4: Friday 28<sup>th</sup> March 2025 / Meeting started at 9AM/ To be read alongside the meeting slides.

Re:SET project update – Moved to Term 5

Slide	Area	Key Points/Questions	Action(s)
4	School Development Plan (SDP)	<ul style="list-style-type: none"> <li>Headteacher provided an update on the progress against the key School Development Plan targets.</li> </ul>	<ul style="list-style-type: none"> <li>No actions</li> </ul>
6	Parent/Carer Survey Results	<ul style="list-style-type: none"> <li>School received over 90 responses.</li> <li>Whilst the school continue to strive for improvement the survey demonstrates that most parents/carers are pleased with the overall offer provided by the school.</li> </ul>	<ul style="list-style-type: none"> <li>Detailed analysis of the Parent/Carer survey with key actions to be published on the school website and shared with community (Term 4).</li> </ul>
8 & 9	KS1 & KS2 Environment Work Group	<ul style="list-style-type: none"> <li>The school set-up a learning environment drive group at the start of the academic year. The aim of the working party was to further enhance the learning environments in Key Stage 1 &amp; 2. By the end of the project classrooms will have updated layouts and resource to support differentiated learning zones. There was a particular focus on classroom design/physical setup; availability of learning resources; positive/inclusive school culture and ensuring safe and structured environment. The working party considered views of the children including cognitive overload</li> <li>The work of the environment drive group was highlight in a recent PINS conference and shared as an example of best practice.</li> </ul>	<ul style="list-style-type: none"> <li>No actions</li> </ul>
10	Mental Health Support Team (MHST) update	<ul style="list-style-type: none"> <li>MHST are based at Somerdale on a Friday.</li> <li>This has been a very successful initiative. Feedback from service users have been positive.</li> </ul>	<ul style="list-style-type: none"> <li>No actions</li> </ul>

		<ul style="list-style-type: none"> <li>• MHST will work with children independently, alongside the family or with parents/carers.</li> <li>• Referrals can be made via the school or by parents/carers.</li> <li>• MHST working with Learning Mentor to create Mental Health support guidance at Somerdale including a working wall.</li> </ul>	
11	Knowledge Organisers	<ul style="list-style-type: none"> <li>• Knowledge organisers have been trailed in Year 4 this year in History and Geography.</li> <li>• This will be rolled out across KS1 &amp; KS2 in Term 5.</li> <li>• Knowledge organisers have been linked with the school approach to instruction.</li> <li>• Knowledge organisers will be published on the class pages of the school website from Term 5.</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge organisers to be published on the school class pages from Term 5.</li> </ul>
12-13	Class Pages Discussion	<ul style="list-style-type: none"> <li>• Headteacher described the support available to parents/carers on the class webpages.</li> </ul> <p>Resources include:</p> <ul style="list-style-type: none"> <li>✓ Class Newsletter</li> <li>✓ Curriculum overviews for all subjects.</li> <li>✓ Class timetables</li> <li>✓ Support for Maths, Writing, Reading, Phonics and Spellings</li> <li>✓ Assessment approach &amp; key dates</li> </ul>	<ul style="list-style-type: none"> <li>• Further information will be sent home to parent/carers highlighting the support that is available on the class webpages (Term 5 &amp; 6)</li> </ul>
14-18	FoSET Update	<ul style="list-style-type: none"> <li>• Last Year FoSET funded Phase 1 of the SET outdoor masterplan. This year FoSET are aiming to fund Phase 2. New benches for the play area have been purchased as part of Phase 2. This includes a friendship bench requested by the Anti-Bullying Team.</li> <li>• FoSET are looking for fundraising support (details slide 17) including matched funding.</li> </ul>	<ul style="list-style-type: none"> <li>• FoSET update to be added to the school newsletter.</li> </ul>

Actions from Term 3 Meeting

Action	Update
A summary of the Pupil Survey results and actions to be published on the school website (Term 3)	Completed.
Smartphone Free School Movement questionnaire to be shared with parents/carers Term 4.	Moved to Term 5.
Packed Lunch Charter to be added to the school website.	Completed

Next meeting: Thursday 15<sup>th</sup> May 2025 (2:30pm/school hall)