

## How to get the Tapestry app for Apple iOS devices:

You can download and install the Tapestry app like any other app, just go to the apple iOS app store:

Search 'Tapestry EYFS' or 'Tapestry' and it should be simple to find the app – just look for the criss-cross Tapestry logo (as in the top left hand corner of this tutorial). Download and then install the app.

We update our apps fairly frequently, so if you don't have automatic updates turned on, please regularly go to the iOS app store to keep Tapestry up to date, this way you won't miss out on any important updates or changes.

## Login Information

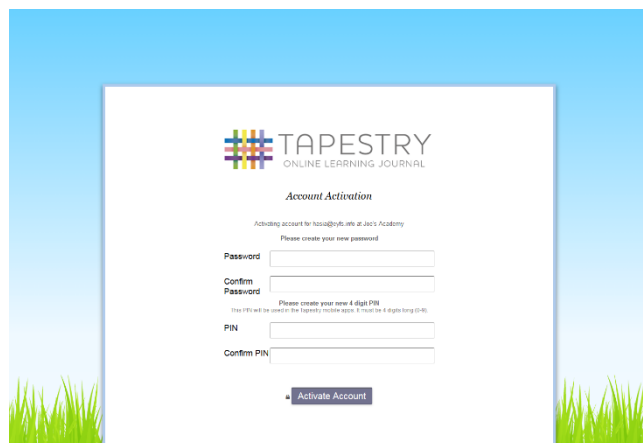
In order to use Tapestry, your setting will have to create a user account for you on the system. Tapestry support (the customer services team) are unable to create or modify relative accounts; if you have an issue with your Tapestry account please contact your setting. Tapestry support can only directly provide parents and relatives with basic advice on how to use the system.

**Your Username:** This will be the email address your setting used to register you on Tapestry, for example jparent@example.co.uk.

**Your Password:** You will get your password in one of several ways:

1) You will receive an email generated by your setting that contains a link you can follow to set up your own password and PIN number for Tapestry. This link will expire one week after it has been sent. If your link has expired or won't work for another reason, please contact your setting manager for assistance.

2) Your password will already have been set by your setting. You will receive it in written form, or in an email sent by setting staff. If the setting are printing this tutorial off for you, it may also be written here:

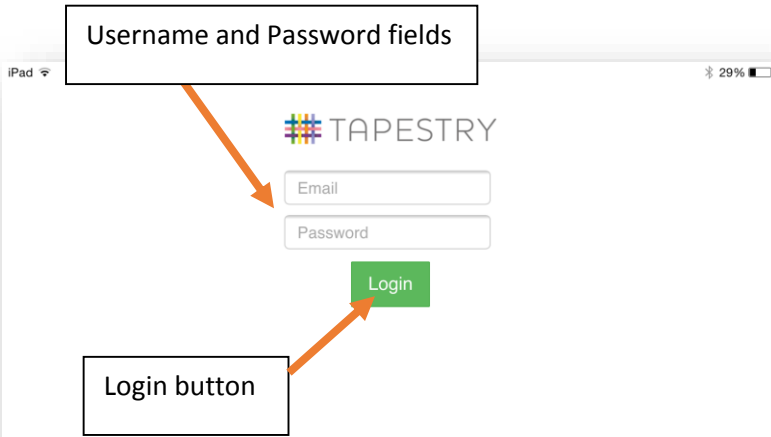


The screenshot shows the 'Account Activation' page for Tapestry. At the top, it features the Tapestry logo and the text 'TAPESTRY ONLINE LEARNING JOURNAL'. Below this, it says 'Account Activation' and 'Activating account for jparent@example.co.uk at Joe's Academy'. There are two main sections for creating credentials: 'Please create your new password' with 'Password' and 'Confirm Password' fields, and 'Please create your new 4 digit PIN' with 'PIN' and 'Confirm PIN' fields. A small note states 'The PIN will be used in the Tapestry mobile app. It must be 4 digits long only.' At the bottom, there is an 'Activate Account' button.

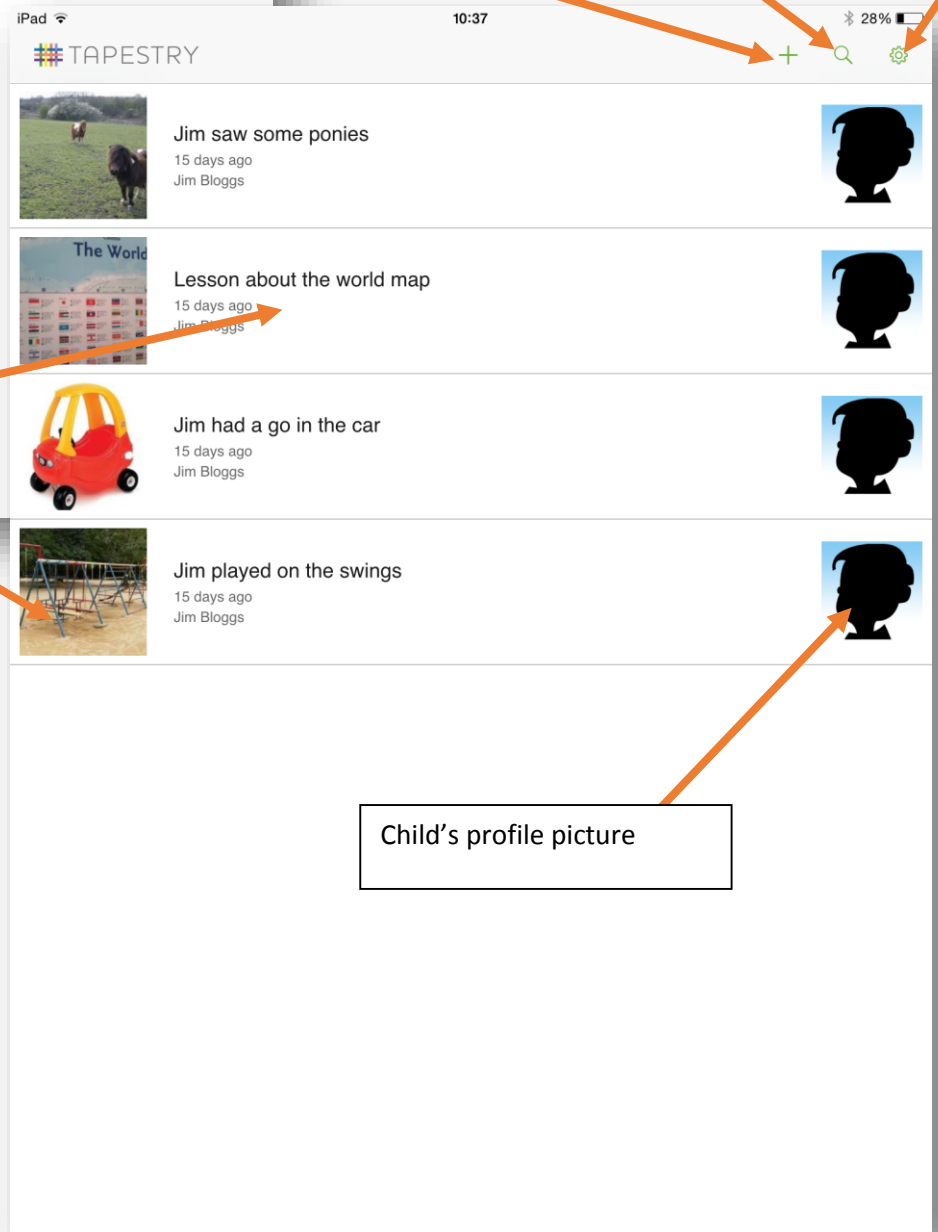
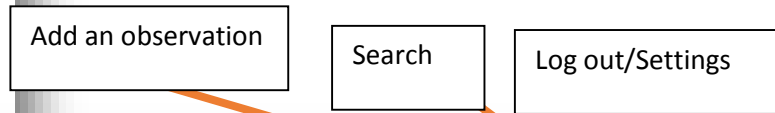
You can change both your email and password through the browser version of Tapestry whenever you like.

# Tapestry App Interface

## Login Screen



## Home Screen



Different observations

Child's profile picture

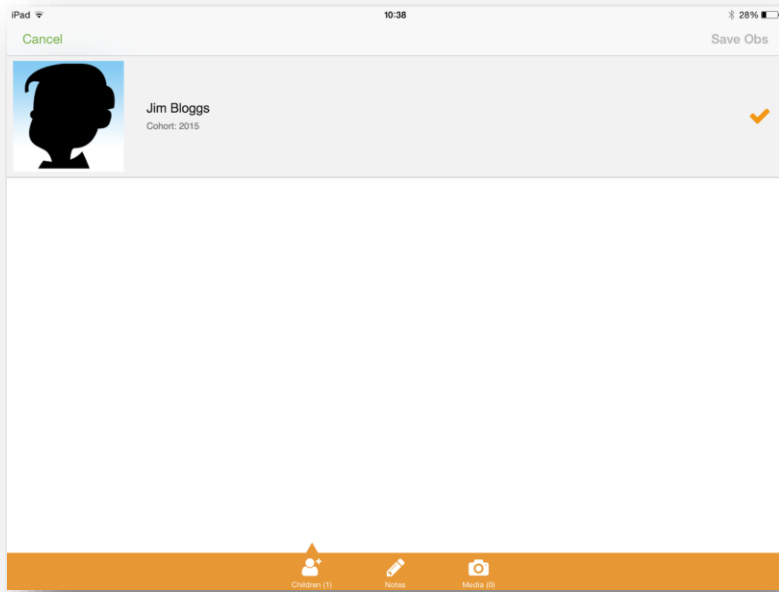
# Viewing an Observation

To view an observation, tap the one you would like to see. You can scroll down (and up) by dragging up and down on the screen if there are quite a few to view.

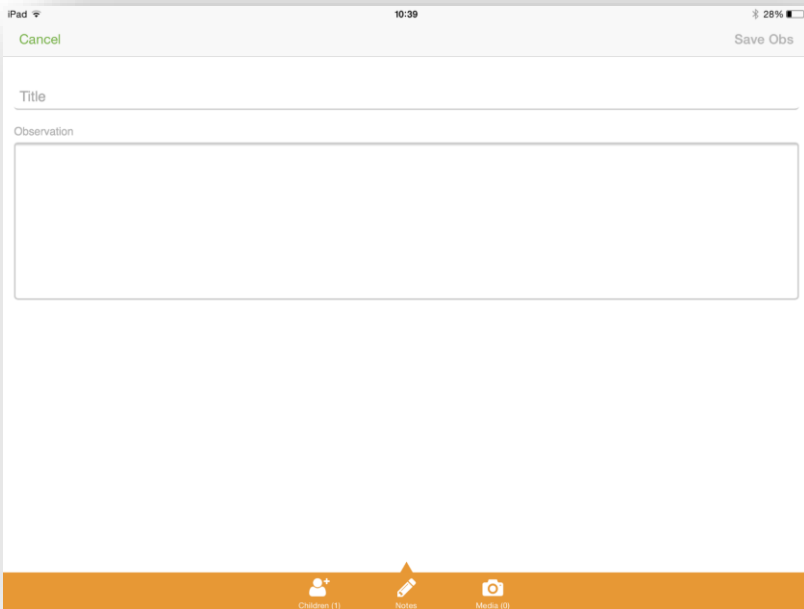
The screenshot shows an iPad interface for viewing an observation. At the top, the status bar displays 'iPad', signal strength, time '10:38', and battery level '28%'. The app header includes a green '< Back' button on the left and a title 'Observation' on the right, with green '<' and '>' navigation arrows. A callout box points to the 'Back' button with the text: 'Press the back button to return to the main screen.' Below the header, the observation title is 'Jim had a go in the car' with the date '15/12/2015 with Jim Bloggs'. A large image of a red and yellow toy car is centered on the screen, with a callout box pointing to it: 'Observation image/s.'. Below the image is a yellow highlighted text area containing the note: 'Jim loves to play in the toy car', with a callout box pointing to it: 'The notes section.'. Underneath the notes is a 'Like' button with a thumbs-up icon, with a callout box pointing to it: 'Press here to 'Like' the observation.'. Below the 'Like' button is the user's profile: a silhouette icon, the name 'Jim Bloggs', and '60 Months'. At the bottom, there is a section for comments, starting with a silhouette icon and the text 'Added by Joe Geeh'. Below this is the text 'Comments (0)'. A text input field contains the placeholder 'leave a reply...' and is pointed to by a callout box: 'Observation comments. Relatives and staff can use this section to discuss this observation.'. At the very bottom is a grey button labeled 'Add Comment'.

# Adding an Observation

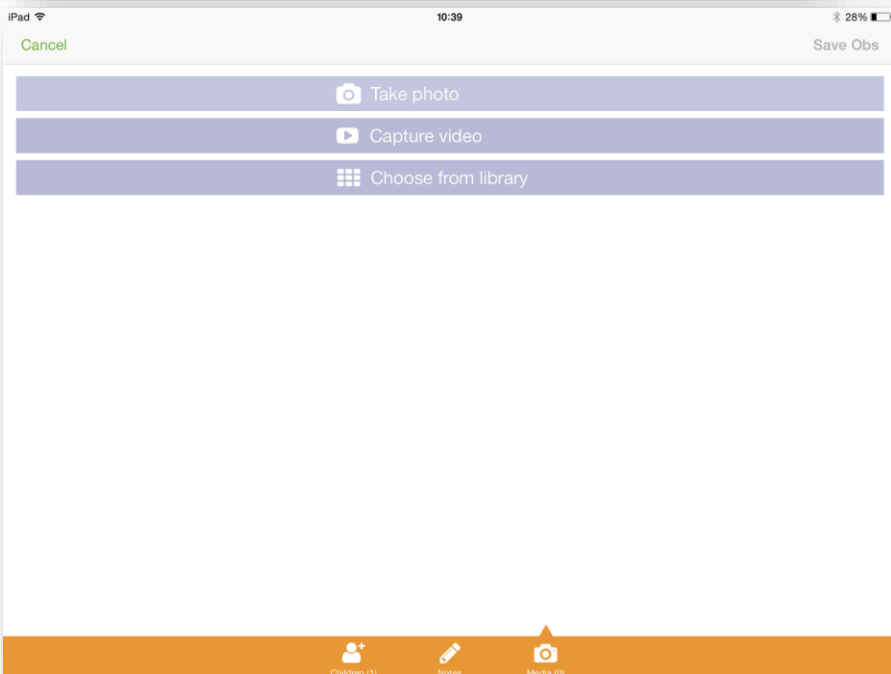
To add an observation, on the top of the Home screen of the Tapestry app press the **+** button.



First select which child you want to make an observation for. You will only be able to select your own children who you have been linked with on this Tapestry account.



Press the pencil icon to write the text of your observation. Give your observation an appropriate title, and then enter what you want to write.



To add a photo or video to your observation, press the camera icon. Select 'take a photo' to take a photograph through the Tapestry app, and 'Record a Video' to record video through the Tapestry app. Please make sure your Android device permissions allow the Tapestry app to use the camera and the microphone.

If you recorded your media earlier or have taken it from another source press the 'Choose from Library' option.

When you are finished press the 'SAVE' button to upload the observation. Depending on which options your setting has chosen, your observation may have to be approved by a member of staff before it is officially posted into your child's journal.